

Faculty Senate Meeting

MINUTES

NOVEMBER 20, 2015 12:30 PM

SSTC 200

MEETING CALLED BY:	Dr. LaSalle, Faculty Senate President
NOTE TAKER:	Shirley Heying Secretary
FACULTY ATTENDEES:	Antoinette

4. **New Mexico Holiday event** This event will be held December 3, 2015 on campus in Gurley Hall and will include a brass quintet, septet or octet, a community choir that will be singing the Gallup string quartet and a performance by the Starlight Dance. Everyone is encouraged to attend.

5. **UNMG Christmas Party** There will be a Christmas party for all UNMG faculty and staff on December 11, 2015 at Dr. Dyer's home. If you have something to bring, that would be nice. Everyone is invited.

6. **Fall Commencement** Commencement will be held December 12, 2015 at 10:00a.m. at Miyamura High School. All faculty are highly encouraged to attend.

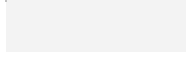
7. **Representative Needed:** Dr. Dyer needs 5 faculty volunteers representing out UNMG divisions who can join him for a social soiree with the Navajo Nation President and Vice President that will be held at Dr. Dyer's house on December 9. This is simply a relationship building event and representative faculty are encouraged to participate.

8. **Experiential Opportunities** Dr. Dyer has received some ideas and asks that we come up with ideas on how to involve students more in experiential opportunities. Experiential Opportunities are great retention devices and all faculty are encouraged to come up with ways to incorporate experiential opportunities in their course designs.

9. **Green Campaign** We are going to start this committee with a Green in charge. Ralph Richards from Earl's Restaurant is on the committee, John Dowling from Pinnacle Bank. We are going to invite Sammy C to be on that committee and we need two faculty volunteers to represent faculty ideas and interests related to helping raise revenues. UNMG has never had a campaign to raise funds before. We will now have them regularly.

10. **National Civil Science and Technology Conference** Dr. Dyer has 2 rooms and registration available for the NCS Conference January 19-22, 2016 in Washington D.C. Dr. Dyer would like to invite faculty to participate and attend sessions in order to help collect information to bring back to our campus to enrich our programs.

11. **New Mexico Bigfoot event** The "New Mexico Bigfoot: Ecology and Interactions" event will take place in February 2016. Dr. Dyer encourages faculty to attend the session to learn more about the creatures.



Out of days Stephen Buggie asked what happened to Jeannie Backe. Jayme noted that Jeannie is on a leave of absence under the educational or academic leave policy which is a 12 month leave of absence that is considered unpaid leave. She is still an active employee, but on leave through the end of her current contract which ends June 30, 2016. The Executive Director has the discretion to either have the director continue for the remainder of that 12 month contract or to do what he deems is most appropriate for the institution.

A second question was raised regarding the ethnics of retroactively conferring degrees. Jayme is first going to pull data on students who already applied for graduation but who did not meet the criteria. It is likely that these students are still enrolled. There are some issues regarding program deletions and students who were not able to complete their criteria. We really need to look at the graduation process as it is to be more proactive. Currently, the onus has been on the student. However, we also need to follow through with students so that we are not looking back more than 2 or 3 years. A faculty member added that in the past, there have been some issues about students needing courses in summer and then summer courses cancelled, leaving students without a degree. Jayme is working on this issue to make sure students have access to the courses they need to graduate. There is a lot of work that needs to be done in this area. Gloria Dyc noted that she has a student who has been taking classes at UNMG for 12 years and has only an AA degree. These cases need to be looked at. Jayme mentioned that she knows of another student who has 100 attempted credit hours and no AA degree.

A final question was raised regarding whether Jayme is being compensated for her role as Acting Director. Jayme noted that she is being compensated for act.4 (s)3.8 47o3M.9 (as50 (a)1.e)-3 (t)-4.3 (he)3.1 (r)3.7 (J)3.6 (a)2

out into the system Faculty can manage capacity on these classes at the proposed capacity of 40 students. However, this would be an overload as UNMG faculty would still be required to teach the 5 course load at UNMG and the Zoom Technology upper level course would then be a 6 course and thus, an overload.

A question was raised regarding whether we, the faculty, would lose control over our course content and whether UNM can then play our courses without compensating us in subsequent semesters. Ken noted that the class recordings are archived on a media site that students have access to and can view only

Dean's Report to the Faculty Senate

November 20 2015

1. Again I apologize for being absent from Senate but Dr. Stone and I agree that the following topics are important enough that I should be part of this main campus training.
Assessing and Reporting Faculty Workload and Performance:
 - (a) Annual Reviews.
 - (b) Promotion and Tenure standards and process.
 - (c) Writing R+T Recommendations.
 - (d) PostTenure Review.
 - (e) Appeals and Academic Freedom.
2. Spring orientation:
The Dean's office will not be scheduling any special meetings or presentations for the spring semester orientation week. Faculty are under contract, however, so everyone is required to be on campus unless otherwise approved in advance by their Chair. The emphasis will be on class preparation but some meetings will take place such as Faculty Senate Committee meetings and Faculty Senate itself, Chair's Council, and Division meetings. Please send Jody the times and days of your planned meetings so she can send out a general schedule in early January. If anyone has something critical to propose please also send to Jody.
3. Spring schedule. 423 classes scheduled for the spring semester. ~~As finalized~~ considered schedule.
4. Teaching evaluation instrument. The Teaching Excellence Committee, chaired by Mr. Robert Encino and Ms. Laura Blalock, is still sifting through suggestions and drafts. The committee did circulate a draft which I used in classroom observation and found it very useful in focusing my thoughts around the SLO's and in helping to frame the postobservation meeting (thanks to Dr. Kuchera for being willing to pilot this.) Since then other faculty have put forward other suggestions including Dr. Gjeltrema whose proposal is to use the seven criteria for teaching excellence from our Faculty Handbook B1. 1.2.1 as base. Our instrument is not finalized but if you plan to perform a peer classroom evaluation soon, please consider using whichever draft the teaching committee has at the time and report your experience to the committee.
5. Rank and Tenure. Thanks to all those who have spent time researching what other campuses are doing, especially our colleagues at the other three UNM branch campuses

classes in Zuni with a small numbers of students when partnering with a higher enrolment class in Gallup. But the same could be true in reverse in that classes here at Gallup with low numbers could be allowed to run with the addition of Zuni Zoom student numbers.

8. Chair of Arts and Sciences. The position of Chair of the Division of Arts and Sciences will be advertised in January when a search committee will be formed. Applications will be invited only from faculty within the division.
9. TAAAC grant. Many don't know much, if anything, about this grant.

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January to discuss partnerships. Everyone will be welcome to contribute and I will send out the agenda and schedule when the date is confirmed.

Regards,

Ken.